

<b>. <u>Export Inspection &amp; Enemy Property Section</u></b>			
1.	Formulation of Policy relating to Ex-gratia/Enemy Property	Minister	SO*/DIR**/JS/ Secretary
2.	Examination and processing of recommendations of panel, claims relating to land and buildings etc. for payment ex-gratia grant and issue of sanction letter authorising payment to the claimants: i) Claim up to Rs. 1 lakh ii) Claim up to Rs 5 lakhs iii) Claim up to Rs 10 lakhs iv) Claim up to Rs 25 lakhs	JS AS Secretary Minister	SO*/DIR** SO*/DIR**/JS/AS SO*/DIR**/JS/ SO*/DIR**/JS/ Secretary
3.	Co-ordination with Ministry of External Affairs, Department of Rehabilitation etc. on the subjects relating to enemy property, claims of Pakistan and Bangladesh nationals	DIR**	SO*
4.	Administration of the Office of Custodian of Enemy Property Examination and sanction of Budget, framing of Rules in respect of various posts – submission of monthly/quarterly half yearly returns relating to administrative matter of the Office of Custodian of Enemy Property for India including the work relating to fixation of Pay of Head of the Officer of the attached/subordinate office functioning under the administrative control of the Department of Commerce	JS	SO*/DIR**
5.	Matters relating to the framing, amendment, enforcement etc. of : i) Enemy Property Act. 1968 ii) Enemy Property (Custodian and Registration) Order 1962 iii) Enemy Property (Custody & Registration)	Minister Minister Minister	DIR**/JS/ Secretary DIR**/JS/ Secretary DIR**/JS/ Secretary
6.	Matters relating formulation of Administrative procedures	Secretary	SO*/DIR**/JS
7.	Cases of divesting of enemy property seized during Indo-Pak Conflict 1965 & 1971 to Indian nationals	Secretary	SO*/DIR**/JS
8.	VIP References	Minister	SO*/DIR**/JS
9.	Parliament Questions	Minister	DIR**/JS/ Secretary
10.	Complaints regarding enemy property examination of complaints, as well as preparation briefs reports etc. in respect of cases relating to	JS	SO*/DIR**

	enemy Property which are located in various Districts and High Courts		
11.	Dealing with representations made by the Public regarding registration, verification and revision of claims for ex-gratia payment	JS	SO*/DIR**
12.	Administrative work and other matters relating to the EIC, Budget of the EIC	JS	SO*/DIR**
13.	Investigation of Complaints received from exporters (Foreign Countries through our High Commissions/ Embassies regarding export of sub-standard material	JS	SO*/DIR**
14.	All matters relating to enforcement of the Export (Quality Control and Inspection) Act, 1963, including processing of applications for the recognition of private inspection agencies under Section 7 of the Act.	Secretary	SO*/DIR**/JS
15.	Co-ordination of all work relating to introduction of compulsory quality control and pre-shipment inspection in consultation with commodity Sections, where necessary work relating to individual commodities will, however, be done by the Commodity Sections concerned in consultation with Export Inspection Section were necessary	Joint Secretary	SO*/DIR**
16.	Examination of the observations made by the Committee of the Subordinate Legislation on the Rules laid on the Table of the Houses	Minister	SO*/DIR**/JS/ Secretary