

Export Products (Gems & Jewellery) Section

1	Policy Matters	Minister	SO/DIR**/JS/ Secretary
2	Matters relating to interpretation of various policy provisions	Secretary	SO/DIR**/JS
3	Administrative matters of M/s Hindustan Diamond company Limited (Mumbai)/Indian Diamond Institute (Surat)/Gem and Jewellery Export Promotion Council (Mumbai)	Secretary However if any matter involves amendment in the constitution or governing body, approval of Minister is taken	SO/DIR**/JS/ Secretary
4	Budget proposals for inclusion in the Union Budget	Secretary	SO/DIR**/JS
5	Preparation of Calendar of exhibitions to be organised/participated by Govt. nominated agency viz. GJEPC/MMTC/HHEC	JS	SO/DIR**/JS
6	Audit paras/Committee on Public Undertakings (COPU) matters	Secretary	SO/DIR**/JS/ Secretary
7	Parliament Questions	Minister	DIR**/JS/ Secretary
8	VIP References	Minister	DIR**/JS