

LIST OF SUBJECTS

1. Preparation of Export-Import Policy for Gems & Jewellery Sector.
2. Analysis of the problems/needs of the trade with a view to find solutions and fine-tune/amend Exim Policy/Procedures if required.
3. Market Surveys - Analysis and Review.
4. Preparation of Commodity Notes.
5. Preparation of Annual Action Plan and export targets of Ministry of Commerce in respect of Gems & Jewellery Sector.
6. Monitoring performance of the Govt. nominated agencies and the banks authorised by the Reserve Bank of India for trade in Platinum/Gold/Silver with a view to ensure uninterrupted supply of precious metals to jewellery exporters.
7. Granting permission to Government nominated agencies for holding/participating in exhibitions abroad and within India.
8. Administrative matters relating to Gems & Jewellery Export Promotion Council (GJEPC), Hindustan Diamond Company Ltd (HDCL) and Indian Diamond Insitute (IDI).
9. Budgetary matters of GJEPC and IDI.
10. Arranging meetings with departments like Ministry of Finance, Reserve Bank of India etc. to discuss and solve problems of the trade.