

Finance Division

1	Plan schemes of the Commodity Boards/Authorities/Institutions/Organizations, etc.	As defined in OM. No. 1(3)-PFII-2001 Dated 18.2.2002 of the D/o Expenditure	DIR**/AS&FA/Secretary
2	Proposals requiring approval of Committee on Non-Plan Expenditure (CNE)	Ministry of Finance, D/o Expenditure	DIR**/AS&FA/Secretary
3	Budgetary matters	AS&FA/Ministry of Finance	DIR**/CCA
4	Appropriation of Funds (upto Rs.1 cr.) Reappropriation of Funds (more than Rs. 1 cr.)	AS&FA AS&FA/M/o Finance	DIR**/CCA DIR**/CCA
5	Release of funds as per budgetary provisions	DIR**	US
6	Release of funds for enhancement of equity	AS&FA	DIR**
7	Purchase of land/buildings	Secretary	DIR**/AS&FA
8	Purchase of equipments	AS&FA	DIR**
9	Creation of posts	Ministry of Finance	DIR**/AS&FA/Secretary
10	Audit Paras	AS&FA	DIR**
11	Release of foreign exchange	AS&FA	DIR**
12	Expenditure proposals for delegation from abroad	AS&FA	DIR**
13	Purchase of stores	AS&FA	DIR**
14	Entertainment expenses	AS&FA/Ministry of Finance	DIR**
15	Investment proposals	AS&FA/Ministry of Finance	DIR**
16	Issue of bonds	AS&FA/Ministry of Finance	DIR*
17	Contributions to international Organizations (fresh Membership)	Minister	DIR**/AS&FA/Secretary
18	Release of contributions/member subscription to international Organizations	AS&FA	DIR**
19	Personal/establishment matters relating to pension, gratuity, Retirement, leave, house building Advance, Government servants' Welfare measure, TA, CCA, promotion, FR/SR, Pay fixation, etc.	DIR**/AS&FA/DOPT/M/o Finance	DIR**/AS&FA

20	Delegation of financial powers	Secretary	DIR**/AS&FA
21	Contingent expenditure	DIR**/AS&FA	DIR**
22	Air travel	AS&FA	DIR**
23	OTA	AS&FA	DIR**
24	Staff car (New)	M/o Finance	DIR**/AS&FA
25	Staff car (Replacement)	AS&FA	DIR**
26	General services matter such as Hiring of cars/taxis, purchase of Inverters etc.	AS&FA	DIR**
27	MDA guidelines (formulations and Amendments)	AS&FA	DIR**
28	Engagement of consultants/lawyers	Secretary	DIR**/AS&FA
29	Finalization of account of EPCs	DIR**	US
30	MDA/MAI/proposals for release of funds under IBEF	DIR**/AS&FA	DIR**
31	Opening/Review of Foreign offices	Minister	DIR**/AS&FA/ Secretary
32	Signing of MOUs	Secretary	DIR**/AS&FA
33	Foreign deputation/Foreign trainings programmes/Participation in the International Conferences/fairs and exhibitions	Secretary/ Minister/ Ministry of Finance	DIR**/AS&FA/ Secretary/Minister
34	Parliament Questions/Parliamentary Matters	Minister	DIR**/AS&FA/ Secretary
35	Appointment of Chairman/Director of Commodity Boards/PSUs/ Organizations	AS&FA	DIR**/AS&FA
36	Performance Review Meeting of Commodity Boards	AS&FA/Secretary	DIR**/AS&FA