

5. <u>Foreign Trade Territorial Division</u>			
1.	Economic & Commercial Report	JS/AS	DO*/DIR**
2.	Trade Agreements	Minister	DO*/DIR**/JS/AS/ Secretary
3.	Joint Business/Joint Commission Meetings	Secretary	DO*/DIR**/JS/AS
4.	Trade Enquiries	DIR**	DO*
5.	Trade Complaints/Disputes	DIR**	DO*
6.	Tender Notices	DIR**	DO*
7.	Trade Analysis	Secretary	DO*/DIR**/JS/AS
8.	EXIM Policy matters/ Legal issues	Secretary	DO*/DIR**/JS/AS
9.	Incoming Trade Delegation	Secretary	DO*/DIR**/JS/AS
10.	Outgoing Trade Delegation	Minister	DO*/DIR**/JS/AS/ AS&FA/Secretary
11.	Fairs and Exhibitions -Circulation	DIR**	DO*
	-Participation	Secretary	DO*/DIR**/JS/AS/ AS&FA
12.	Export Promotion Measures	JS/AS	DO*/DIR**
13.	Notes for the Cabinet	Minister	DO*/DIR**/JS/AS/ Secretary
14.	Staff matters of CRs	JS/AS	DO*/DIR**
15.	According State Guest status to foreign delegations	Secretary	DO*/DIR**/JS/AS
16.	VIP References	Minister	DO*/DIR**/JS/AS
17.	Parliament Questions	Minister	DO*/DIR**/JS/AS/ Secretary