

Technical Assistance/Trade Commissioner Section

1	Preparation of Budget Estimates and allocation of funds to Missions and Other Financial Matter in respect of Commercial Wings of Indian Mission	JS	SO*/DIR**
2	Approval of purchase to be made by commercial Wings of Indian Mission	JS	SO*/DIR**
3	Audit Objection accounts of Commercial Wings	JS	SO*/DIR**
4	Appointment of Commercial Representatives to Commercial Missions abroad	Secretary	SO*/DIR**/JS
5	Selection process for non-IFS Officers for posting in commercial Wings abroad	Minister	SO*/DIR**/JS/ Secretary
6	Policy matters regarding creation/abolition of posts in Commercial Missions aboard	Minister	SO*/DIR**/JS/ Secretary
7	Continuation order for temporary posts abroad	Secretary	SO*/DIR**/JS
8	Issue of extension orders in respect of non- IFS Officers in Mission abroad	Minister	SO*/DIR**/JS/ Secretary
9	Fixation of pay scales for local recruits in Commercial Missions abroad	Secretary	SO*/DIR**/JS
10	VIP References	Minister	DIR**/JS
11	Parliament Question	Minister	DIR**/JS/ Secretary
12	Work relating to selection of candidates to training programmes abroad	Secretary	SO*/DIR**/JS