

Sl. No.	Subjects/records Group	Retention period	Remarks
<u>Trade Finance</u>			
1	Issues emerging from proposals of Trade and Industry required to be taken up with RBI/Ministry of Finance	C-5	
2	Representations relating to Customs Duties/Excise duties/Income Tax/Sales Tax etc. for Pre/Post – Budget Proposals	C-3	
3	Misc. representations of Trade & Industry	C-3	
4	Matters relating to Board of Trade/Export Promotion Board/Board meeting of Exim Policy	C-5	
5	References relating to FIEO/FICCI/ ASSOCHAM/ECGC/Banks/EPCs etc	C-3	
6	Miscellaneous matters	C-1	