

## APPLICATION FORM

(PLEASE READ CAREFULLY THE GUIDELINES AND NORMS  
BEFORE FILLING UP THIS FORM)

(10 COPIES OF THE APPLICATION TO BE SUBMITTED)

FORMAT OF APPLICATION FOR PERMISSION TO SET UP INLAND CONTAINER  
DEPOT/CONTAINER FREIGHT STATION

1. Name of the organization proposing to set up ICD/CFS
2. Status of the applicant organization
3. Place where the ICD/CFS is proposed to be set up & precise reasons for selection of the site.
4. Location of the site with distance from:-
  - (a) Nearest Highway
  - (b) Nearest Raihead
  - (c) Nearest Port
  - (d) Nearest ICD/CFS(Enclose a map showing location and modal links to ports)
5. Whether land for the setting up of ICD/CFS already acquired, if so,
  - (a) area of land In Hectare
  - (b) whether owned/hired/on lease;
  - (c) if not, how the land is proposed to be acquired
6. Name of the Customs Commissionerate having jurisdiction to the proposed ICD/CFS
7. Traffic Projections:

### EXPORTS

**TONNES**

**TEUs**

--- Existing from the area

--- Projected

### IMPORTS

--- Existing from the area

--- Projected

(Note: Party-wise/commodity-wise expected traffic of export/import containers (TEUs) separately to be attached to the extent possible. The projections should be given for 10 year period)

8. Names of shipping lines, shipping agents, freight forwarders operating/willing to operate
9. Lay out plan of the proposed ICD/CFS:
  - a) Details of rail terminal facilities for receiving container trains, loading/unloading, stacking space for containers
  - b) Covered area separately for export/import/shut out/disputed/hazardous cargo, office block, etc.
  - c) Open area for container circulation/yard; paved/unpaved
  - d) Gatehouse and security features (Detailed lay out plan to be enclosed)
10. Infrastructural facilities (area in sq. meters) proposed to be provided :
  - a) Official accommodation for applicant's staff;
  - b) Official accommodation for Customs staff;
  - c) Sufficient office space accommodation for shipping lines/agents;
  - d) Accommodation for bank;
  - e) Commercial facilities for the users such as:
    - i) Canteen;
    - ii) Telephone/Telex/Fax;
    - iii) Computer;
    - iv) Weighment facilities;
  - f) Flood light/high mast towers for security;
  - g) Public & staff conveniences/amenities like toilets, drinking water, etc.
  - h) Sufficient Fire fighting equipment;
  - i) Drainage/Sewerage;
  - j) Strong room for valuable cargo;
  - k) Reefer plug points;
  - l) Parking area for lorries outside the facility.
11. Details of the equipment (forklift, crane, trailer etc.) to handle the containers and cargoes.
12. Estimated cost of the proposed project.
13. Experience/capability of the applicant in running the ICD/CFS, staff to be employed with their experience and qualifications, responsibilities.
14. Financial status of the applicant organization.

15. Movement logistics of containers between the proposed ICD/CFS & Gateway Port : complete details to be provided.
16. Costing and proposed tariff.
17. Scope & Plans for future expansion.
18. Provision for EDI system.
19. If approved, how much time would be taken to make the facility functional.

Note: The Customs Notification on the ICD/CFS will be issued only after infrastructure and security arrangements are completed and necessary bond with bank guarantee is provided.

Annual Report for the period April \_\_\_\_\_ to March \_\_\_\_\_

Location of the ICD/CFS \_\_\_\_\_

Operator \_\_\_\_\_

**i. Whether internal computerization has been completed at the ICD/CFS:**

- |    |                     |     |    |
|----|---------------------|-----|----|
| i. | Office automation   | Yes | No |
| ii | Container clearance | Yes | No |

**ii. Whether the ICD/CFS has infrastructure for Customs- EDI interface implementation**

- |     |    |
|-----|----|
| Yes | No |
|-----|----|

**iii The status of the equipments provided at the ICD/CFS :**

<u>ITEM</u>	<u>NUMBER</u>
I. Fork lift	
II. Lift truck	
Front loader	
Side loader	
Reach stacker	
iii. Straddle carrier	
iv. Rail mounted yard gantry crane	
v. Rubber tyred yard gantry crane	
vi. Others	

**ANNEXURE II**

Location of the ICD/CFS \_\_\_\_\_ Region \_\_\_\_\_ State \_\_\_\_\_

Quarter and year of reporting (\*) \_\_\_\_\_ Operator/Organisation \_\_\_\_\_

**Export Cycle**

Month Name	Loaded TEUs		Cargo arrival to container stuffing in ICD/CFS (In TEUs)		After container stuffing in ICD/CFS and /or arrival of factory stuffed containers till departure to port (In TEUs)		*Average monthly dwell time at ICD/CFS per TEU (In hours)	
	Factory stuffed	ICD/CFS stuffed	Upto 48 hours	Beyond 48 hours	Upto 24 hours	Beyond 24 hours	Factory stuffed	ICD/CFS stuffed
1								
2								
3								

Note : (\*) I Quarter is April-June, II Quarter is July-September, III Quarter, is October-December and IV Quarter is January-March.

MOVEMENT OF EXPORT Containers through ports and transit time

taken (Hrs) Rail	Name of Port	TEUs	Av.Transit Time taken From ICD to Port (Hrs) By Road	Av.Transit Time From CD to Port By
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**ANNEXURE – III**

**Import Cycle**

Month	Loaded	Container arrival to filling of BOE (In TEUs)		After filling of BOE to Customs clearance (In TEUs)		Destuffing of container to cargo delivery (In TEUs)		*Average monthly dwell time at ICD /CFS per TEU  (In hours)
		Name	TEUs	Upto 72 hours	Beyond 72 hours	Upto 48 hours	Beyond 48 hours	
1								
2								
3								

Note: (\*) I Quarter is April-June, II Quarter is July-September, III Quarter is October-December and IV Quarter is January-March.

Movement of import Containers through ports and transit time

Name of Port	TEUs	Av. Transit Time taken	Av. Transit Time
taken		From Port to ICD (Hrs)	From Port
to ICD (Hrs)		By Road	By
Rail			